

**MINUTES OF THE TWENTY SECOND MEETING OF THE SITE STAKEHOLDER GROUP
HELD AT THE CONFERENCE AND INDUCTION CENTRE ON MONDAY 1 DECEMBER 2014
AT 11:00 AM**

Present

Cllr J. Isgoed Williams

Chairman

Magnox

Mr Martin Moore

Trawsfynydd Site Director

Mr Allan Thomas

Magnox

Mr Kevin Titley

Magnox

Mr Ian Edwards

Magnox

Mr Richard Cowell

Magnox

Mrs Lowri Joyce

Magnox

Mr Andy McAteer

Magnox

Mr Simon Dawson

Magnox

Nuclear Decommissioning Authority

Mr Bill Hamilton

Office for Nuclear Regulation

–see apologies

Unions

Mr Raymond Parry

Mr Rory Trappe

Horizon Nuclear Power

Mr Richard Foxhall

National Resources Wales

Mr Paul Wright

Gwynedd Council

Cllr. Tom Ellis

Town and Community Councils

Cllr. John Llewelyn Richards

Talsarnau Community Council

Cllr. D. Meredydd Williams

Maentwrog Community Council

Cllr. John Richard Williams

Ffestiniog Town Council

Snowdonia National Park Authority

Mr Keith O'Brien

Cllr. Caerwyn Roberts

Mr Jonathan Cawley

Dr Iolo ap Gwyn

Community Groups and Organisations

Mr Gwyn Lewis

Prysor Angling

Ms Gwen Pettifor

Womens Institute

Mr Idwal Williams

Traws Newid

Translation

Mr Gwynfor Owen

Cymen

Minutes Clerk

Mr Glyn E. Roberts

Cymen

Apologies for absence

Ms Michelle Humphreys

Magnox

Mr Elfyn Llwyd

Member of Parliament

Ms Shirley Hughes

Gwynedd Council

Ms Jennie Morris

Ms Sonia Thompson

Ambulance Service

Ms Jean Powell Jones

Mr David Jarrett

Farmers Union Wales

Mr John Idris Jones

Snowdonia Enterprise Zone Chairman

Mr Daniel Gregory

Office for Nuclear Regulation

Ms Sioned Williams

Gwynedd Council

Mr Mike Plant

North Wales Fire and Rescue Service

Ms Sue Williams

Ambulance Locality Manager

On the whole the speakers followed the principle that they would not read through and refer to all the points contained in their reports but would focus on specific issues within them to highlight points of specific importance and /or interest. The following minutes therefore are a record of those points.

List of the enclosures in the information pack:-

1. Minutes of the Site Stakeholder Group meeting held on 2 June 2014
2. Site Director's Report – 1 December 2014
3. Report by the Emergency Planning Consultative Committee December 2014
4. Quarterly Site Report by the Office for Nuclear Regulation for the period 1 July to 30 September 2014
5. Monthly Update October and November 2014 by the Nuclear Decommissioning Authority
6. Magnox Socio-economic Scheme update 2014/15 Period 7
7. Report on Environmental Management 13 November 2014 by EHSSQ Manager / Head of Environment
8. Magnox Report by K.M. Titley on Discharge of Radioactive Liquid Effluents & Environmental Monitoring Results to December 2013.

1. Welcome and Apologies for absence

The Chairman opened the meeting promptly at 11:00 extending a warm welcome to all.

2. Approve the minutes of the meeting held on 2 June 2014

- 2.1** Mr Idwal Williams re point 5.6.3 - He had asked 'should staff levels be reduced before 2017' and not 'whether staff could be reduced before 2017'. It was agreed to amend the record accordingly.

The Welsh version to read 'a ddylid lleihau staff cyn 2017.'

- 2.2** Following 2.1 the minutes were accepted as a true record.

3. Matters arising from the minutes of the meeting held on 2 June 2014

- 3.1** Cllr. Tom Ellis re 3.1- Now that a new company had taken over, the issue that it is unreasonable for the work to end temporarily in 2016 should be emphasised yet again. Not only would the costs be significantly higher, if the work was to continue it would ensure continued employment and

completing the work of reducing the reactor height in accordance with the Planning Application. He was worried that if the site was 'mothballed' in 2016 and the work left undone there was a possibility that they would not return to complete it.

- 3.1.1** *Mr Martin Moore* - There was a commitment to reduce the height of the reactor roof and no plans to change the dates, but rather to work towards them.
- 3.1.2** *Chairman* - This issue has been raised and discussed many times.
- 3.1.3** *Bill Hamilton* – By June 2016 the programme will be much clearer.
- 3.2.** *Cllr. Meredydd Williams re point 3.4* - He reiterated the point made in the last meeting i.e. that a statement from the Minister for the Economy about the Enterprise Zone was expected in Autumn 2013 and despite calls for answers nothing had happened. As Elfyn Llwyd MP had agreed to press for the release of the statement had the Chairman received an update from Mr Llwyd ?
- 3.2.1** *Chairman* – The matter had been discussed by the Welsh Assembly Government in Cardiff but it had failed to come to a decision. The WAG considered Trawsfynydd and Llanbedr as one development. Cllr. Williams stated that a report from Cyngor Gwynedd was expected over 12 months ago and Cllr Tom Ellis added that stopping work in 2016 was adding to the problem as there was no space available for development. The Chairman stated that Cyngor Gwynedd could not do any more than had already been done as 40 options had been considered and reduced to 10. The report to advise Edwina Hart MP has not been completed and therefore we have to wait for that report.
- 3.2.2** *Cllr. Caerwyn Roberts* – proposed – to write to the Assembly Minister's secretary asking whether she had any further information.
- 3.2.3** *Chairman* – Cyngor Gwynedd's hands are tied as it awaits a decision from the WAG who is funding the developments.
- 3.2.4** *Cllr. Tom Ellis* – He was aware that some companies had expressed an interest in Trawsfynydd but did not intend to consider the matter further. It seems that Llanbedr is attracting more interest.
- 3.2.5** *Cllr. Meredydd Williams* – Re the Enterprise Zone why isn't Blaenau Ffestiniog included ?
- 3.2.6** *Chairman* – Trawsfynydd and Llanbedr are two different areas and could not be compared equally. There is significantly more land available around Llanbedr compared to Trawsfynydd. The future of the whole area must be considered with interest from businesses that would offer realistic and worthwhile development and employment, and Blaenau Ffestiniog would be part of that catchment.
- 3.3** *Cllr John Richard Williams re point 5.6.4* - How are matters coming along with the new company ?
- 3.3.1** *Mr Martin Moore* – From 2014 the overall funding is less for Magnox and there is a need to establish a profile for strength. The 2014-21 gap is recognised and we need to develop the plan. The current programme takes us to June 2016 to complete the exercise and it is too early to comment on the profile. We are open minded and will have discussions with the NDA regarding opportunities. Overall it will be broadly the same but we will be looking for other phases and the balance of risks, being mindful of each site going through the same issues. We will be working with teams here for

opportunities and benefits.

- 3.3.2** *Mr Bill Hamilton* – We should remember that the overall funding comes from Westminster and we are guaranteed the funding until March 2016. A spending review will have to be undertaken but the NDA will fight for every penny by having early discussions with the Treasury and keep you informed. We should know by early 2016.
- 3.3.3** *Cllr. John Llewellyn Richards* – Is the £7 million funding still there?
- 3.3.4** *Mr Bill Hamilton* – NDA are arguing with the Treasury as it can't be taken away.
- 3.3.5** *Mr Martin Moore* - We can influence 'value for money' by undertaking as much work on site and secure long term delivery. We are not intent on moving work out.

4. Chairman's Address

- 4.1** Today's meeting is the 22nd since the NDA's inception. He referred to the meetings held on 26th August and 2nd September regarding the transfer of Licence. Cavendish- Flour had now taken over and the Socio-economic element within the contract will continue and is secure.
- 4.2** On 9th September a meeting was held with CF to emphasize the importance of safeguarding the specialist workforce. A promise was given to protect the workforce and now CF requires a period to assess the situation at Trawsfynydd.
- 4.3** Meetings regarding socio-economic funding will be held monthly.

5. Site Director's Report

- 5.1** The Chairman welcomed Mr Martin Moore to his first meeting with the SSG. Mr Moore expressed that it was a pleasure to be here. He had met informally since May to understand the general issues of the committee. He referred to his written report and advised that he would not read through it point by point but would summarise some points only.
- 5.2** Point 1 :-
From September, value for money in relation to the workforce and progress on site will be looked at and there are going to be differences as we go through different analysis. The focus will also be different as costs are different, and there will be a clear movement towards our goals. Over-staffing will be looked at as will making early changes. We will treat people as we would like to be treated. Support will be given to our supply chain colleagues to ensure people understand the long term job certainty to 2016. We haven't fully under-pinned and struck the right balance, and we are impressed by the attitude to changes. We will be open, communicate, listen and respond. The trend will be downwards however and on the 10th December 2014 a drop in session will be held for agencies as by the end of the calendar year 100 people will have left their employment which will bring in a better balance. We will be honest as to who is either 'in or out'. The uncertainty about dates was an issue and now we will improve predictability.
- 5.3** Point 2 :-
In relation to investment in the area the move from Trawsfynydd can be within the nuclear sector

and Magnox. It has a duty going forward to manage the workforce and we want people to understand that there is a long term career.

5.4 Point 3:-

5.4.1 Mr Moore went on to refer to on-site progress – his report refers

5.4.2 He was determined to see the process re ILW running and was pleased with progress.

5.4.3 Re Plant and Structures he referred to structural issues with the safe-store. By September / October work had not been completed but has now restarted. We are ensuring that the basics on site are correct i.e. structures are sound and in good order.

5.4.4 Re Asbestos Removal he stated that it was managed on-site but was concerned if it was undertaken in the most cost effective way. We need to take a fresh look and review the strategy on the issue of removing chrysotile asbestos present in building fabric / surface wall coatings which is unique to Trawsfynydd.

5.4.5 Re FED he stated the programme was running late and over costs. We have to rebuild programme from scratch and include value for money by looking to change dates and get people from Trawsfynydd more involved.

5.4.6 High alpha oils – trying to get material processed and off site.

5.4.7 RPV mock-up – pleased work went ahead on schedule and as planned, we now need to analyze results.

5.4.8 Operations: Drums into store – trying to improve matrix.

5.4.9 Environment, Health, Safety, Security and Quality.- performance is excellent but small things do matter. There is more focus on low level (not unsafe) reporting. Trawsfynydd's safety record is better than other sites. Safety matters extends to off-site issues also i.e. we want people to get to site and home safely.

5.4.10 *Mr Keith O'Brien* – What is high alpha oils ?

Mr Moore – There were only small volumes on site which have now been shipped to Springfields, i.e. left Trawsfynydd site forever.

5.4.11 *Cllr. Idwal Williams* – re reactor mock-up why was the work taken to Holyhead ?

Mr Moore – there was already a facility in Holyhead but the comment was noted.

5.4.12 *Cllr John Llewellyn Richards* .- requested explanation re core samples in ponds

Mr Moore – work requires level of knowledge. There is an interest in the condition of joints and we have had meetings with specialists regarding where to focus coring.

6. **Environmental Report – Mr Bryan Halsey**

The monitoring programme is continuing and the level is falling. A new permit will come into force next year but it is not expected that the discharge limits will be changed.

7. **Report by the Emergency Planning Consultative Committee – Mr Simon Dawson**

7.1 Mr Dawson introduced himself as the new EPE on site. He referred to the emergency arrangements demonstration in June which was 'adequately' displayed to satisfy the ONR. However areas of

improvements were noted with a recommendation to re-demonstrate these aspects to show Trawsfynydd's ability to deal with a radiological incident.

7.2 Two new members are currently being enrolled on the emergency scheme.

7.3 A new Hazard Identification Risk Evaluation (HIRE) document has been submitted to the ONR which outlines any foreseeable event that could happen at Trawsfynydd Site and the risk to the public and environment under REPPIR (Radiation Emergency Preparedness and Public Information Regulations) and the site awaits the ONR's response. Once the HIRE document is approved we expect a letter from the ONR informing that an 'Off Site' Emergency Plan is not required. The site will then work to leave REPPIR completely and will be drafting a set of 'Contingency arrangements' instead to deal with any conceivable incidents which should be in place by the middle of 2015.

7.4 *Cllr. Tom Ellis* – If there is an emergency how will you contact the public ?

7.4.1 *Mr Dawson* – the emergency would not affect the public outside the boundary

7.4.2 *Cllr. Tom Ellis*- How can you be sure of that ?

7.4.3 *Mr Dawson* – Experts have looked closely at this and given its approval.

7.4.4 *Mr M. Moore* – Re 'sheltering evacuation' there is no requirement to give public notice and credible events don't enter that threshold. We would respond by media briefing and the de-briefing centre is still there.

8. **Report by the Office for Nuclear Regulation – Daniel Gregory**

The Chairman explained that Mr Gregory was stuck in traffic and advised everyone to refer to the notes for information.

9. **Report by Natural Resources Wales – Mr Paul Wright**

Mr Wright referred to his written report and added that he had been on site on three occasions. A two day audit had been undertaken with no issues raised. A new Environmental Permitting Regulations permit will come into force in 2015. It is not expected that the discharge limits will be changed.

10. **Report by the Nuclear Decommissioning Authority**

10.1 *Mr Bill Hamilton* – Cavendish-Flour was a major milestone in the competition. He referred to the annual Supply Chain Events which attracted 1,400 visitors, a free event giving small and medium sized enterprises the opportunity to come along to see the contracting opportunities across the NDA's 19 UK sites. It was largely successful and the Government was pleased.

10.2 We are coming up to the new strategy which is revised every 5 years. A draft strategy for 2016-21 will be published and we are hopeful for getting money

10.3 *Cllr. John Ll. Williams* – What is the reason for taking £8 million away from Trawsfynydd to Bradwell ?

10.4 Mr Hamilton could not answer but Mr Moore explained that Bradwell had requested additional

funds and other stations were asked to contribute and therefore Trawsfynydd made a contribution.

11. Magnox Socio-economic Scheme update

11.1 *Mrs Lowri Joyce for Michelle Humphreys* - referred to the information sheet listing the funding provided to organisations during Period 7 and welcomed questions after the meeting.

11.2 *Chairman* – the meetings are held every month and applications are considered using the new clearer guidelines. Trawsfynydd has responded generously to meet local needs.

12. Vote of Vice-Chairman

12.1 *Chairman* – Explained that a new Vice-Chairman was needed. The position requires the person to act independently. He called for names.

12.2 *Mr Idwal Williams* – the position is very important, requiring travelling, with opportunities to meet important people. He was very grateful for the respect shown to him and was only stepping down because of his inability by now to travel.

12.3 *Chairman* – Thanked Mr Idwal Williams for his contribution to the SSG and on a personal note thanked him for always being such a close and supporting friend.

12.4 *Cllr. John Richard Williams* – on the understanding that it would be on a short-term basis he agreed to take the position. He was very busy and would see ‘how things go’.

12.5 He was thanked by all.

13. Any other business

13.1 *Cllr. Tom Ellis* – expressed that receiving the SSG meeting’s information pack before hand was very advantageous as it gave more time to read through the notes / reports and up-dates. He hoped that this regime would be adopted for every meeting.

13.2 The ‘Wylfa Newydd’ Project – Richard Foxhall Stakeholder Communications Manager

Mr Foxhall gave a power point presentation which was based on the following

13.2.1 Work on Site

- a) Detailed Land Inspections were coming to an end
- b) The demolishing of empty buildings has recently taken place
- c) Traffic assessments along the A5025 and local roads are continuing.
- d) The Ecological Assessment is continuing including the monitoring of sound and geophysical survey.
- e) SPEN have started inspections re moving ceb1132Kv

13.2.2 Technology

- a) Generic Design Assessment of the UK ABWR is continuing
- b) The process has moved from stage 2 to 3 of 4 at the end of August
- c) Horizon has signed a Deed with ONR allowing Horizon to commence the process of ordering

‘Long Lead Items’ (LLI)

13.2.3 Horizon Update

- a) A Business Preparation Programme with local businesses has began – in partnership with Anglesey Energy Council and Welsh Assembly Government
- b) Horizon ‘s supply team will be in place during 2015
- c) Our Sponsor and Gift Policy has been launched – details on our website
- d) Open surgeries re-starting on 15 December in Cemaes, dates for 2015 to follow

13.2.4 Community Energy PAC1

- a) Over 750 people in 11 events over North West Wales – the largest in Tregele, Cemaes, Llanfachraeth and Amlwch
- b) A wide range of response, main interests include:
- c) Roads
- d) Temporary accommodation for workers
- e) Size of Site
- f) Consulted with numerous ‘difficult to reach’ groups including a special event for young people
More to come next year with small consultations on specific topics e.g. road improvements before PAC2

13.2.5 Programme of work to come

- a) Land Inspections for Porth Wylfa Newydd Site January/February 2015
- b) Small consultation programme during Spring /Summer 2015
- c) Land inspections from the sea to begin 2015
- d) Effect assessment on the Language to start - Anglesey Council / Island Energy Programme to appoint a full time member of staff to support the work
- e) Develop Horizon’s Education programme – led by Horizon’s Education Programme co-ordinator, Claire Burgess

13.2.6 *Keith O’Brien* – Where are the details re Community Aid available ?

13.2.7 *Mr Richard Foxhall* – available on-line at Horizon Community Aid

Keith O’Brien – The Site is very widespread in relation to ‘footprints’, why ?

Mr Richard Foxhall – The open layout was set out for security reasons

13.2.8 *Cllr. Tom Ellis* – Is the Partnership open to all ?

Mr Richard Foxhall – Horizon does not have its own Scheme until June 2015 but ‘Prentis Menai’ is open to all with the appropriate qualifications.

14. Date and time of next meeting

Monday, June 1st 2015 at 11:00am

15. Close

15.1 *Chairman* – explained that Mr Ian Edwards Communications Support Officer was moving to Gloucester and he will miss him as a good friend and officer. He wished him well to the future.

15.2 The Chairman thanked everyone for attending the meeting and for their participation in the matters discussed. He invited everyone to walk through to the main conference room for a buffet lunch. The meeting ended at 1:15

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Cllr. J. Isgoed Williams

June 1st 2015