



Chapelcross Site Stakeholder Group

**Minutes of the Meeting held on Friday 5th September 2014 at 1.00 pm
at Council Chambers, Annan Town Hall, High Street, Annan**

Present:

Cllr Ronnie Ogilvie (representing Annandale South) (Chairman)
Jill Callander (SSG Secretary)
John Grierson (Chapelcross Site Director)
Ewan McDonald (EHSS&Q Manager, Magnox Limited)
Cllr Ian Carruthers (representing Annandale South)
Cllr Archie Dryburgh (representing Annandale East and Eskdale)
Cllr Sean Marshall (representing Annandale South)
Cllr Stephen Thompson (representing Annandale North)
Val Ayers (Emergency Planning, Cumbria)
Jon-Paul Dinnon (Scottish Govt Rural Payments and Inspections Division)
Chris Kemp (Office for Nuclear Regulation, ONR)
David Stone (SEPA)
Ewan Young (Scottish Government)
Chris Brown (D&G Council, Economic Development, Business & Enterprise Manager)
Harry Brown (2km Resident Representative)
Martin Brown ((Representative of Federation of Community Councils)
Willie McNairn (2km Resident Representative)
Jim Nesbitt (Representative of Federation of Community Councils)
Ian Park (Chapelcross Union Representative)

Apologies:

Cllr Craig Peacock (representing Annandale East and Eskdale) (Vice Chairman)
Cllr Peter Diggle (representing Annandale North)
Cllr Karen Carruthers (representing Annandale East and Eskdale)
Bill Hamilton (Nuclear Decommissioning Authority, NDA)
Elaine Murray (MSP)
David Mundell (MP)
Dr John Astbury

In Attendance:

Dug Harrison (National Skills Academy for Nuclear (NSAN)
Noah Featherstone (Cavendish Fluor Partnership)
Kelly Duane (Cavendish Fluor)
Nigel Monckton, Magnox Ltd
Nigel Calvert (Public Health Medicine, NHS Dumfries and Galloway)
Sheila Adams (Minute Secretary)
Press representative, Lisa Barbour, Dumfriesshire Newspapers

1. Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting and introduced new members and attendees. He explained that the NDA were unable to be present due to Purdah. Mr Young referred to the Edinburgh Agreement and added that he would not make comment on any reference to the Referendum or say anything which may influence how people choose to vote on the Referendum.

2. Announcements and Apologies *(including Declarations of Interest)*

The Secretary gave the Apologies as listed above.

Councillor Marshall confirmed that he is employed by Magnox and was attending the meeting as a Councillor, representing Annandale South.

3. Minutes of Previous Meeting and Matters Arising

The Minutes of the meeting of 6th June 2014 were approved as a true record and proposed as such by Cllr A Dryburgh and seconded by Mr W McNairn.

There were no outstanding actions from the previous meeting.

4. Chapelcross Site Director's Report *(including update on Magnox Socio-Economic Scheme)*

Mr John Grierson presented his report using the attached presentation slides.

In summary:

Under Site News, Mr Grierson started his presentation, as always, with Safety. The last quarter had seen a more challenging period with several minor injuries on site. All staff were being reminded of the 'Home Safe Every Day' policy. The investigations relating to the asbestos waste had concluded, and a warning letter had been received from SEPA. The Annual Review of Safety reported to ONR had been well received by the ONR with a successful outcome. A very slight increase in tritium discharge trend in building B141 was being investigated. The site was slightly behind schedule on its business position but expected to make this up. For the second year running, the site was delighted to be awarded the NHS Healthy Life Gold Award. The annual Work Life Balance Day is now known as the Chapelcross Site Well Being Day.

Cavendish Fluor Partnership had taken over as the new Parent Body Organisation (PBO) on 1st September 2014. There was a site stand down that day to set safety expectations and reinforce the continuation of high standards expected. Staff on all sites are being briefed as quickly as possible. With regard to the Heat Exchange Project, the Contractor Hertel has been appointed and boarding work has started. The asbestos removal programme is continuing well. Momentum is building in the work programme for Ponds remediation. Work is ongoing on Land and Groundwater management. Planning permission has been granted for the intermediate level waste storage facility (ISF) and preparatory work has started.

Under the Socio Economic Scheme, £45,701 has been awarded to date, which compares with £34,380 for the whole of last year. Various community groups have benefitted from the different grant funds, including Lockerbie and District Parents and Toddlers, University of West of Scotland Enterprise Challenge, Youth Beatz, Gretna Gala, Annan Riding of the Marches, Devil's Porridge Museum and Annandale and Eskdale Gymnastics, to name a few.

As always, Mr Grierson concluded his presentation by emphasising the importance of safety, which had been reinforced by Cavendish Fluor Partnership during its first week as PBO.

Questions and Observations

Councillor Carruthers asked if Iberdrola / Scottish Power had a lease arrangement rather than occupier arrangement. Mr Grierson confirmed that Iberdrola / Scottish Power have a rights to access lease in place. Cllr Carruthers asked about the capacity requirements for the work being carried out by Iberdrola as the substation is being refurbished and connections already exist.

Action: *Jill to respond to Cllr Carruthers with the information requested.*

Cllr Dryburgh asked for an update on behavioural safety. Mr Grierson replied that this is a key tool along with the Human Performance Programme on site, with an average of 200

observations per month. Every safety conversation is recorded and there is a healthy level of challenge at all levels on site, of which Mr Grierson gave an example of being challenged about cycling shoes.

Cllr Dryburgh asked about the review of the Quality Management Systems being carried out with other sites. Mr Grierson advised of a Health and Safety Review this week. Cavendish Fluor has a view on some of the processes used and will bring a lot of experience. This subject will always be a work in progress but the site is doing well.

The Chairman thanked Mr Grierson for his presentation and welcomed Mr Dug Harrison from the National Skills Academy for Nuclear (NSAN).

5. National Skills Academy for Nuclear Presentation

Mr Harrison explained that NSAN was launched in January 2008 and is a member of the Nuclear Energy Skills Alliance, providing a joined-up approach with others. He talked through the slides (attached for reference), before taking questions.

Questions and Observations

Cllr Marshall asked how pro-active the NSAN area representatives are at making people aware of Initiatives like the Supply Chain Apprentices for Nuclear (SCAN) Bursary Scheme and working with other organisations such as the local Authority. Mr Harrison advised that the contribution to wages for the SCAN Scheme over the period of apprenticeship is only available to NSAN members. Cllr Marshall asked if NSAN reps visited sites such as Chapelcross and Sellafield as he is conscious that some people will not be aware of NSAN. Mr Harrison confirmed that they do go to sites and also give regular updates through Steering Groups. He encouraged members to refer any Companies that may be interested to NSAN.

Cllr Dryburgh asked what help NSAN gives Chapelcross site. Mr Harrison confirmed that NSAN had previously been in contact with Chapelcross but Magnox took all its training back in-house. He advised that NSAN invites Steering Group members to meetings but has not had a representative from Chapelcross attending. Cllr Dryburgh asked what benefits NSAN gives to sites in Scotland and what happened to the Passport Scheme. Mr Harrison reported that NSAN considered the Passport Programme to be brilliant but it was not embraced by companies so another Scheme is being developed.

Cllr Thompson asked how much rigour is added to accreditation for bespoke competencies. Mr Harrison explained that NSAN produces competencies and follows a process whereby they are put before a Standards Advisory Group.

Cllr Ogilvie thanked Mr Harrison for his presentation and asked him to inform Mrs Callander, the SSG Secretary, of NSAN regional meetings to allow a Chapelcross SSG member to attend.

6. NDA Reports

Due to Purdah, there was no representation from the NDA but written reports were provided in advance with the meeting papers. There were no observations on the reports.

7. Other reports from SSG Bodies – ONR, SEPA, Scottish Government, Emergency Planning, etc.

ONR

Mr Kemp advised that his employer had changed as the ONR is now a Public Body in its own right, now separate from the Health and Safety Executive, but it was business as usual. Mr Kemp was very pleased to see a reduction of waste on site and advised that the ONR would look afresh at the Emergency Planning Zone now that there is no fuel on site.

Questions and Observations

Cllr Marshall asked if the change in Consent LI 531 referred to in the report affected the ownership of asset management. Mr Kemp advised that his remit is health and safety and the change does not affect safety.

SEPA

Mr Stone had provided a report which was circulated to Members with the meeting papers in advance of the meeting. Mr Stone highlighted the main points in the report and invited questions.

Questions and Observations

Cllr Thompson asked for further information on the upward trend in tritium discharges from B141. Mr Stone responded and advised that SEPA was monitoring the ventilation system in respect of the stored waste in building B141. Mr Grierson added that this is purely a compliance issue and there was no risk to the public or the environment. The percentage increase is extremely small but he would like to know why this has occurred. Mr Kemp reiterated that the amount is so tiny that it is trivial and no further increase is expected but it would be beneficial to understand why this increase has occurred. Cllr Thompson appreciated the information and said he was reassured by this.

Scottish Government

Mr Young reported to the SSG on the following matters:

Scottish Higher Activity Waste Implementation Strategy

The Scottish Government has been continuing its work on developing a draft Implementation Strategy for its 2011 Higher Activity Radioactive Waste Policy over the last few months. The NDA, SEPA, ONR, waste managers and other stakeholders have been engaged in the work as appropriate. No further meetings of the Project Board are planned and the Scottish Government is hoping to consult on a draft strategy by the end of the year.

Naturally Occurring Radioactive Material (NORM) Strategy

Mr Young advised that following Ministerial approval across all four UK Administrations this UK wide strategy was published on the Scottish Government website on 24 July 2014. Links to the strategy were also placed on the websites of DECC, Welsh Government and the Northern Ireland Department of the Environment. A Post Adoption Strategic Environmental Assessment Statement was also published on the Scottish Government website on 21 August 2014. As per the standard practice for consultations, copies of the non-confidential responses were published on the Scottish Government website and are also available from the Scottish Government library. A summary analysis of the responses has also been published on the Scottish Government website and it is also available from the Scottish Government Library. Moving forward, the implementation of the strategy will be led by government, working closely with the environmental regulators. Overall progress with the strategy will be monitored through the liaison arrangements between the four UK administrations, which is currently the UK Radioactive Substances Policy Group. Government proposes to hold periodic open forums for the NORM industry, where the overall progress with implementation of the strategy and its future development can be discussed. It is expected that these will be held biennially. The issues covered in the strategy are long term in nature, and the strategy is intended to set out a clear policy direction for many years. Government intends the strategy to endure for a minimum of 5 years, and will consider when to review the strategy in light of developments in NORM waste arising's and disposal practices.

Regulatory Reform (Scotland) Act

As previously intimated, the Regulatory Reform (Scotland) Act 2014 was passed by the Scottish Parliament on 16 January. The Act enables the integration of the permissioning arrangements of SEPA's four main regimes of water, waste, radioactive waste and pollution prevention and control, and will in the long term simplify regulatory procedures.

The Scottish Government is working closely with SEPA to develop the new regulatory framework that will sit under the Act. The initial stage is the commencement of new court powers, new statutory purpose and a small number of new powers for SEPA. This will be then followed by phased implementation of the enforcement framework in 2015 then a full new framework of environmental protection in 2016. As part of phase 1 a Consultation on New Enforcement Measures for the Scottish Environment Protection Agency and the Relevant Offences Order was launched on 3 July and runs until 3 October 2014. It is available on the Scottish Government website as well as on Citizen Space, where respondents are able to respond online. This method of responding to a consultation is new to Scottish Government officers and they will be monitoring its use to see if it is an effective method of engagement. The new enforcement framework is aimed at helping SEPA and the Courts to take a proportionate and effective approach.

Questions and Observations

Cllr Ogilvie thanked Mr Young for his detailed report.

Mr Young reiterated that Citizen Space is a new method of consultation with the public by the Scottish Government and feedback will be monitored.

NHS Dumfries and Galloway

Cllr Ogilvie welcomed Mr Nigel Calvert to the meeting and Mr Calvert advised that he had nothing specific to report to the meeting.

Cumbria County Council Resilience Unit

Cllr Ogilvie welcomed Val Ayre who attended the meeting for the first time. Mrs Ayre had nothing specific to report to the meeting.

8. External Meetings and Invitations

Parent Body Organisation Share Transfer Event, 1 September, Manchester NDA SSG Chairs Meeting, 2 September, Manchester

Cllr Ogilvie advised that Councillor Peacock, himself and other representatives of Chapelcross had attended the meetings and received positive messages from Cavendish Fluor Partnership, which would be shared with staff. Twelve SSG's had attended the Chairs meeting, providing good discussion on different issues. This was an extremely worthwhile event which provides the opportunity for the SSG Chairs and Vice Chairs to come together.

9. Beyond CX Project Update

Mrs Brown advised that tender submissions for the Beyond CX Framework are being assessed and announcement will be circulated in due course. Committee approval has been granted for the Capital Programme works led by Mr Taylor. The NDA is extremely pleased with progress and would like case studies on some projects to demonstrate examples of good practice. Mrs Brown thanked Magnox and Mr Grierson for sponsoring the Young Enterprise Scotland event, at which Mr Grierson was a key speaker and one of the 'dragons' in 'Dragon's Den'. Mrs Brown advised that 15 young people have started in business which is a credit to the dedicated YES Coordinator in post and is 120% above target. The NDA has asked for a mid-term review and EKOS has been appointed to undertake an independent external review, which should be completed by December in time for the end of year Annual Report. DGLife Business magazine has recently published a page on the project. As some of the information contained in her report is confidential, Mrs Brown will provide an abridged version to be circulated with the Minutes.

Questions and Observations

Mr Grierson commented that he was extremely impressed at the quality and competence of the young people at the YES event and was very pleased to be involved.

Cllr Marshall noted that there were concerns originally that the young person element of the project may underperform but this had exceeded all expectations.

Cllr Marshall referred to two smaller gateway projects for which advice and support is being sought to further regeneration in the area.

10. Any Other Business

Cllr Ogilvie again welcomed Mr Noah Featherstone, Cavendish Fluor Partnership, and Mr Ewan McDonald, the new EHSS&Q Manager replacing Karen Bratton at Chapelcross site, and hoped they had enjoyed their first meeting of the SSG.

Mr Featherstone commented that it was a pleasure to be at the meeting and he would attend future meetings as appropriate.

11. Public Forum

There were no observations or questions from the public.

12. Next Meeting – Friday 12th December 2014

The next meeting will be held on Friday 12th December 2014 at the usual time of 10.00 am in the Council Chambers, Town Hall, Annan.

The Chairman thanked everyone for attending and closed the meeting at 2.30 pm.