



## Chapelcross Site Stakeholder Group

### Minutes of the Meeting held on Friday 1st June 2012 at Council Chambers, Annan Town Hall, High Street, Annan

#### **In Attendance:**

Mr Ian Lindsay (Chair)  
Cllr Ronnie Ogilvie (representing Annandale South) (Vice Chair)  
Jill Callander (SSG Secretary)  
John Grierson (Chapelcross Site Director)  
Cllr Ted Brown (representing Annandale North)  
Cllr Archie Dryburgh (representing Annandale East and Eskdale)  
Cllr Sean Marshall (representing Annandale South)  
Cllr Craig Peacock (representing Annandale East and Eskdale)  
Cllr Stephen Thompson (representing Annandale North)  
Jim Nesbitt (Representative of Fed of Comm Councils)  
Willie McNairn (2km Resident Representative)  
Karen Bratton (EHSS&Q Manager, Magnox Limited)  
Karen Dickens (NDA)  
Kelly Anderson (NDA)  
Chris Brown (D&G Council, ED Business & Enterprise Manager)  
Hugh Fearn (SEPA)  
Ewan Young (Scottish Government)  
Frank McGowan (Chapelcross Union Convenor)  
David Gurney (Civil Protection and Emergency Planning)

#### **Apologies:**

Harry Brown (2km Resident Representative)  
Martin Brown (Representative of Fed of Comm Councils)  
Jonathan Burgess (Cumbria County Council Emergency Planning Officer)  
Iain Campbell (Dumfries & Galloway Fire & Rescue)  
Cllr Peter Diggle (representing Annandale North)  
Ewan Green (D&G Council, Head of Economic Development)  
Chris Kemp (Office for Nuclear Regulation, ONR)  
David Mundell (MP)  
Jason Syers (D&G Council, Strategic Projects Manager)

**Present:** Sheila Adams (Minutes)  
Sharon Liptrott (Press – Dumfries and Galloway Standard)  
Rod Edgar (Press – Annandale Observer)

#### **1. Chairman's Opening Remarks**

The Chairman welcomed everyone, in particular new Council Members, Craig Peacock and Stephen Thompson, to the June quarterly meeting of the Chapelcross Site Stakeholder Group.

#### **2. Announcements and Apologies**

The Secretary gave the Apologies as listed above.

### 3. **Minutes of Previous Meeting and Matters Arising**

The Minutes of the meeting of Friday 16th March 2012 were approved as a true record and proposed as such by Cllr Ogilvie and seconded by Cllr Marshall.

Action Complete – Jill Callander liaised with Hunterston A and Dounreay SSG Secretariats and Scottish Government regarding a Joint Chair on the Technical Advisory Group (TAG). All SSGs wish to be represented and governance on this is being reviewed by the Scottish Government.

Action Complete – Jill Callander circulated feedback from the ILW Workshop and a copy of the SEPA report to SSG Members.

### 4. **Chapelcross Site Directors' Report**

Mr John Grierson presented his report using presentation slides (attached), under the headings of: Site News, RoSPA, Pre Job Brief 2012/13, Magnox Optimised Decommissioning Programme, People, and Community Engagement.

A traffic light system of safety indicators showed all green indicators and despite several minor accidents in recent weeks, the site maintained a good safety record. 360 employees had attended an AKT Workshop with re-enactment actors. The year end saw 1% less output than planned but delivered more effectively. The new business system, Aggresso, had been implemented and was experiencing teething difficulties which had led to the late payment of suppliers. The workforce is stable with the number of sub-contractors reducing as projects are completed.

Nine out of ten Magnox sites had been presented with awards at the Royal Society for the Prevention of Accidents Award Ceremony. The Construction Award was given to Magnox as a whole which is a significant achievement.

Momentum is building within Transition. A Leadership Workshop has identified 6 month targets to remain focussed. Neil Baldwin, Managing Director, has expressed his views.

With regard to Defueling in the Interim C&M Programme, 73 flasks have gone to Sellafield, 2 reactors are fully defueled and Reactor 1 is currently being defueled. A tracker of progress is being updated. Heat Exchangers 14 and 15 have been stripped of asbestos and 6 out of 8 shipped off Turbine Hall. Mr Grierson updated Members on Ponds, Electrical Overlay, Land and Groundwater Management, Intermediate Level Waste Management and Waste Disposal Management.

Staff Transition Programmes are a priority with Pension and Severance Workshops, Career Counselling and Aspirational Interviews all being undertaken. It is expected that all employees will know their future career path by October. There is currently 356 staff and 71 agencies employed but only 320 staff will be required. Agency workers will only be used in future for specialist areas where staff cannot be retrained.

EnergySolutions provided £15k sponsorship for the Sports Academy and photos were shown of various Schools and sporting groups who benefitted from funding from this sponsorship.

Mr Grierson reported that, in his view, Chapelcross site was the Magnox 'Most Improved Site 2011/12 and in fact had a T-Shirt which confirmed this.

Mr Grierson concluded his presentation by reiterating that Safety is always the most important priority of the Site and the industry.

### **Questions and Observations**

Cllr Dryburgh asked for clarity on what safety means on site in respect of defueling. Mr Grierson confirmed that the focus with regard to safety starts at a very low level, allowing prevention of any accidents or incidents as early in the process as possible, and there was indeed a good safety culture embedded at the Site. Verification processes will take place with regard to the ponds and the reactors to ensure that there is no fuel left at the Site.

Cllr Dryburgh asked who owns the Scottish Power compound and was advised by Mr Grierson that the compound is on a Magnox site but is leased to Scottish Power and there are various requirements of them as tenants of the site.

Cllr Dryburgh asked about transition opportunities and if these could be applied to the oil and gas industries as well as nuclear. Mr Grierson confirmed that various Companies were being considered and approached, not just nuclear ones, and that the Beyond Chapelcross project would also assist with this process.

Mr Grierson advised that an Induction process on site would be arranged for the benefit of new Site Stakeholder Group Members.

❖ [Action - Jill Callander to arrange Induction for new Members following the election of a new Chair and Vice Chair at the September meeting.](#)

### 5. **NDA Monthly Reports and Update**

NDA monthly updates for March, April and May 2012 were circulated with the Agenda and Minutes prior to the meeting.

Kelly Anderson expanded on some of the highlights in the update. The new Chief Executive, John Clarke, had made some changes to the NDA Staff Structures and two new positions had been created. Two new non-Executive Directors have been appointed to the NDA Board. A response has been published to the GDF consultation. The Dounreay contract has now been awarded and Babcock Dounreay took over responsibility on 1st April 2012. All this information is available in the latest newsletters and online.

### **Questions and Observations**

Cllr Ogilvie asked if comments could still be made and Ms Anderson responded by confirming comments could still be forwarded even though the consultation deadline has passed. Cllr Ogilvie asked if there would be tangible change or benefit to Chapelcross or other Magnox sites. Karen Dickens responded that the new Parent Body Organisation will provide the vision but it was not expected that there would be big changes in the programme. The contract is intended to bring innovation, new ideas and better value. Cllr Ogilvie considered that an overview from EnergySolutions would be helpful, particularly on the technical side. Ms Dickens confirmed that two members of Chapelcross SSG would be invited to the Bidders Conference in Manchester to which all prospective bidders would be invited. Cllr Ogilvie asked about the release of land which the Government compulsorily purchased from landowners for Chapelcross. Ms Dickens replied that this is subject to legislation under The Crichell Downs Rules and the land must first be offered to the original owners which involved considerable work involved in tracking down former owners of pieces of land. Cllr Marshall noted that there was potential for some land to be released through the CoReS and Beyond Chapelcross projects.

Mr McGowan asked when the successful bidder would be known. Ms Dickens advised that the Agreement with the current Parent Body Organisation terminates in July 2014 and gave an estimated timescale of July 2012 for Contract Notice, closely followed by Bidders Conference, October 2012 for Pre Qualification Questionnaire, January-June 2013 Competitive Dialogue, summer 2013 Invitation to Tender, September-December 2013 Tender Evaluation, July 2014 Preferred Bidder Transition. Cllr Peacock asked if the new Parent Body Organisation applied to all ten Magnox sites and two Reactor Sites Restoration Ltd (RSRL) sites and this was confirmed. Cllr Peacock asked if a single bidder would manage the whole estate and if it would be more complicated to split it up.

Ms Dickens replied that this would be thoroughly discussed and if anyone had any concerns to let her know so that all views could be taken into consideration.

Cllr Dryburgh commented that Trade Unions would ensure that Terms and Conditions would remain the same, however, he was concerned that bringing in a new external organisation with innovative ideas would curtail innovation from people on site. Ms Dickens advised that the NDA would try to ensure capabilities were not curtailed and that knowledge was shared. Cllr Marshall hoped there would be more flexibility for people to be innovative and come up with ideas.

**6. Magnox SSG Chairs Meeting in London on 3rd May 2012**

Mr Lindsay gave a verbal update on the SSG Chairs meeting. Safety elements and the RoSPA awards had been discussed. There was an update on other sites and the use of new technology, including an update with regard to dissolution units which were constructed in China. He reported that Dungeness had Socio Economic elements written into the new Contract following the recent bid process. EnergySolutions Board members had been in attendance at the Meeting.

**Questions and Observations**

Cllr Brown asked what a Dissolution Unit was and enquired why it is made in China. Mr Grierson explained that Chapelcross does not need the dissolution unit process but added that this process has been used at Dounreay for a number of years. Bradwell Site has also developed a more aggressive system using nitric acid. Amec has won the contract and it the unit itself was designed in Manchester.

**7. Other reports from SSG Bodies - ONR, SEPA, CNC, Scottish Government, Scottish Enterprise, Emergency Planning, etc.**

**ONR**

Chris Kemp sent apologies and was unable to attend the meeting. The ONR quarterly report from 1 January – 31 March 2012 was circulated with the Agenda and Minutes prior to the meeting .

**SEPA**

The SEPA update for January - June 2012 was circulated with the Agenda and Minutes prior to the meeting. Mr Hugh Fearn advised that the results of the Environmental Monitoring Report can be accessed in a full report, available online at [http://www.sepa.org.uk/radioactive\\_substances/publications.rife](http://www.sepa.org.uk/radioactive_substances/publications.rife).

Mr Fearn confirmed that SEPA is in the second stage of statutory consultation on Multi Media Authorisation for Chapelcross Site.

**Questions and Observations**

Cllr Brown asked for clarification on Multi Media Authorisation. Mr Grierson explained that historically authorisations were spilt into three; solid, liquid and gas, but would now be one single authorisation. This gives access to other waste routes and facilities without requiring further authorisation from SEPA.

## **Scottish Government**

Mr Ewan Young reported:

### **Scottish Higher Activity Waste Implementation Strategy**

The Scottish Government will be developing a Strategy to support the implementation of the Higher Activity Waste Policy and has set up a Project Board and Technical Advisory Group (TAG) to assist in developing the Strategy. The Scottish Government wrote to the Chairs of the 3 SSGs at the end of February inviting them to nominate a representative of site stakeholders for one position on the TAG.

It was envisaged that that the role of the site stakeholder representative would be to provide advice and assistance based on experience and knowledge of matters which are important to stakeholders near nuclear sites rather than to represent the interests of any specific site.

Hunterston and Dounreay have responded and requested that the Scottish Government considers having a representative from each of the SSGs on the TAG. The Scottish Government has noted the comments. We are currently reviewing the governance arrangements for the Project and considering how to take the work forward. Our review includes considering how we most effectively involve the SSGs in the process and we will be responding to the SSGs in due course.

### **Non Nuclear Industry Low Level Waste (NNI-LLW) Strategy**

As intimated at the March 2012 meeting the strategy has been published on the DECC website. A link to the document has now been activated on the Scottish Government website. The link is as follows:

<http://www.scotland.gov.uk/Topics/Environment/waste-and-pollution/Waste-1/16293/8969/UKStrategyManagementofSolidLowLevelRadioactiveWast>

### **Better Environmental Regulation Programme**

The Environmental Quality Division at Scottish Government have requested Mr Young bring to the attention of Chapelcross SSG details of a joint programme of action between Scottish Government and SEPA. The programme is known as **Better Environmental Regulation Programme**. The Programme is designed to provide a simpler legislative framework and aims to allow:

- Scottish Government and SEPA working on joint programme of action
- Programme is designed to provide a simpler legislative framework
- Allow SEPA to be more transparent, accountable, proportionate, consistent and targeted in carrying out its regulatory functions
- Programme aims to ensure more effective and efficient protection of the environment, reducing the regulatory burden on business and allow regulators to take opportunities to improve the environment
- Consultation on specific proposals has been launched on the Scottish Government website and will run until 4 August 2012.
- Consultation is entitled "proposals for an integrated framework of environmental regulation"
- Consultation can be accessed through the Scottish Government website at following location (<http://www.scotland.gov.uk/publications/2012/05/6822>)

- Proposals also provide for a more consistent range of enforcement tools so that swift, proportionate and effective action can be taken against those who damage the environment for criminal profit or through wilful neglect
- Consultation is open to the public but we are particularly keen to hear from regulated customers or bodies who have an interest in environmental regulation and enforcement
- The Scottish Government therefore welcome and encourage all interested parties to make a submission to this consultation.”

#### **Questions and Observations**

Cllr Marshall asked about the timeframe for the Higher Activity Waste programme going forward. Mr Young confirmed that no timescale is available yet and he will advise on this in due course.

### **8. Emergency Planning Update**

Mr David Gurney gave a very interesting presentation on the Chapelcross Level 2 Exercise Jupiter, which had involved 20 agencies and 300 people. Copies of the report on the Exercise are available from Mr Gurney and paper copies were distributed at the Meeting.

#### **Questions and Observations**

Mr Lindsay asked if Mr Gurney could foresee any problems with the proposed Single Police Force. Mr Gurney replied that the Emergency Planning Team is in discussion with the Scottish Government regarding this.

Cllr Dryburgh asked about COMAH Regulations and Mr Gurney advised that his Department have arrangements with some Companies which do not fall under the Regulations but do have substances which require some consideration by his Team.

Cllr Brown asked about risk analysis and was informed that risk categories are published on the Council's website. Mr Gurney added that he believed there are other things in the region that are of higher risk than an incident at Chapelcross (such as a ferry incident or major road traffic accident).

Cllr Marshall asked when arrangements for Chapelcross would change. Mr Gurney responded that there will be a several pronged approach and although this was the last Level 2 exercise, assessments would still be needed and the planning was ongoing.

Cllr Peacock asked if there was a dedicated Team in Dumfries and Galloway for an incident at Chapelcross. Mr Gurney replied that there are site exercises on a regular basis which involve calling out Emergency Services. Karen Bratton explained that a dedicated site emergency team would initially be in control, and they would work with the Emergency Services on their arrival. Cllr Peacock asked if there was a dedicated Team in Dumfries and Galloway for nuclear incidents. Cllr Dryburgh advised that there is no specific team and added that the regular exercises allowed a large number of emergency teams the opportunity to familiarise themselves with the site and the procedures in place.

Mr Lindsay asked what would happen if the electricity went down as communications are the most important aspect in an incident. Mr Gurney advised that there are various communications systems, digital and analogue, all with back-ups and uninterruptible power supply devices.

Mr McNairn commented that the Site alarm was not always effective in reaching local residents. Mrs Callander confirmed that in the event of an incident which would effect local residents, they would be contacted by the telephone through the Site's Rapid Reach system.

#### **9. Socio Economic Funding Update**

Sean Marshall, Magnox Socio-Economic Officer for Scotland gave a verbal update on Socio Economic Funding. The new Magnox Socio Economic process began on 1st April, which involved all ten sites. The funding pot is potentially £1m combined funding from NDA and EnergySolutions and it was hoped that this would attract bigger transformational projects. Cllr Marshall is responsible for the two Scottish sites(Chapelcross and Hunterston A) and the new system is now up and running, with a few minor glitches. There have been 18 applications to Chapelcross. To date, £12,845 has been allocated to 8 projects and Cllr Marshall will bring a full report to the September meeting.

Under the Science, Environment and Enterprise Scheme (Chapelcross SEE Project), 29 schools in Annandale and Eskdale have received funding, with £500 awarded to each Primary School and £1,000 to Secondary Schools.

***Mr Lindsay passed his apologies as he had to leave the meeting at 12.00 pm. Cllr Ogilvie took the Chair.***

#### **10. CoReS Update**

Mrs Chris Brown gave a verbal update and will circulate reports through the Secretariat.

Interviews have been held with the shortlisted Companies for the Lockerbie Masterplan. A Project Manager has been appointed for the Richard Greenhow Centre. The works at Windermere Road are expected to start on site late August / early September. There have been an encouraging number of enquiries from businesses and developers. Meetings have been held with NDA Land Agents and Mrs Brown thanked Mr Grierson and Ms Bratton for their support with regard to this. Annandale Distillery is progressing well. Under Business Gateway, 4 financial grants have been awarded, 18 new starts have been assisted in Annandale and Eskdale and 116 businesses have been supported or sustained. Dumfries and Galloway Council will be supporting the Food Hall at the Royal Highland Show which will involve 17 businesses from Annandale and Eskdale.

#### **Questions and Observations**

Cllr Brown was pleased to see the Lockerbie Masterplan and thanked Council Officers for their support.

Mr McGowan asked when work on the Industrial Units would start. Mrs Brown is unsure of timescales but advised the group that the Steering Group is currently working on this.

Cllr Peacock asked if there are businesses interested in the Business Units in Gretna and whether they were open to anyone or specific services were being encouraged. Mrs Brown confirmed that Dumfries and Galloway Council had provided Scottish Enterprise with funding to market the units. Occupation would be driven by market demand as it was important to get them occupied and get a return from them.

#### **11. Beyond Chapelcross Project**

Mrs Chris Brown gave a verbal update on the project, which is a £1.2m project, funded by NDA, led by Magnox, with Dumfries and Galloway Council reporting to Magnox.

The Gretna-Lockerbie-Annan (GLA) project supports the physical infrastructure and the business side is supporting the mitigation of the closure of Chapelcross. Some elements of the work is being supported by the PSYBT.

Five 'Let's Talk Business' Workshops have been held which 39 people attended. The Magnox and Beyond Chapelcross website will be launched in June. One-to-one confidential meetings

are being held with staff. The 'Let's Talk Shop' Shop Doctor events in Dumfries were very successful and will be done in Annan on 26th June. A Knowledge Sharing Exchange is taking place by working with other Magnox sites. Two Governance meetings have been held and both the NDA and Magnox are pleased with how the Beyond Chapelcross project is progressing.

#### **Questions and Observations**

Cllr Marshall commented that he believed the Beyond Chapelcross project would make a real difference and was well timed with a start in 2012 as it is a 5 year project and the main transition is expected in 2017.

#### **12. Chapelcross SSG Chairman / Vice Chairman Appointments**

Mrs Callander reminded members that Mr Lindsay had retired as a Councillor and in line with the SSG Constitution, was no longer able to sit on the Group. A new Chair and Vice Chair would be required for the September meeting and Mrs Callander proposed to send out Information Packs to members. Nominations for the positions of Chair and Vice Chair should be returned to Mrs Callander by 17th August 2012. The nominations will be confirmed in the papers issued for the September meeting. A ballot will be held at the start of the meeting in September from the nominations received and Mr Lindsay will hand over the Chairmanship at this meeting.

#### **13. Any Other Business**

There was no other business.

#### **14. Public Forum**

No comments.

#### **15. Next Meeting – Friday 7th September 2012**

Cllr Ogilvie thanked everyone for attending and closed the meeting at 12.25pm. He apologised that the meeting had overrun slightly but it was important that more detailed information had been provided for the new members.

The next meeting will be on Friday 7th September 2012 at 10.00 am in the Council Chambers, Town Hall, Annan.